

HENW – Mersey Programme – ARCP Check List

To be completed and emailed to TPD no later than 2 working days before ARCP Date

Trainees Name:

Current year of training:

NTN:

Date:

ARCP Essential Item	Uploaded on Life Long Learning? Yes / No	Document title / location as it appears on Life Long Learning (Exact Text Please)
Form R parts A&B		
Up to date CV		
Logbook summary covering ONLY the year of training being assessed		
CPD Summary		
Audit and Clinical Governance summary		
Up to date MSF – Note that a minimum acceptable is 10 (9 will be rejected)		
Consultant feedback summaries		
End of placement reports (ESSR) from all placements during the year being assessed		
Evidence of Clinical Reflection		
Evidence of Educational Reflections (on majority of educational activities)		
If not attending: 300 word reflective summary of the year being reviewed highlighting achievements and aspirations for the coming year		
Please complete feedback for all the hospitals that you have been allocated to this training year. The link for this is http://mmacc.uk/data/index.php/545614 . Take a 'screenshot' of the final page of each survey to upload to your e- portfolio as e.g. "Placement Feedback Aintree" - a separate survey is required for each hospital		